## New Customer Information Sheet

# Longsworth Services, Inc.

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| Business Information |
| Company: |  |  |  |
|  Legal Business Name |  |  |
| Contact: |  |  |
| Address: |  |  |
|  Street Address | Suite/Unit # |
|  |  |  |  |
|  City | State | ZIP Code |
| Telephone: | ( ) | Alternate Phone: | ( ) |
| E-mail Address: |  |
| Web Site: |  |
| Type of Business: |  | Business Structure: |   |
|  |
| Customer Needs |
| [ ]  Billing Services [ ]  Tax Services [ ]  Book-keeping Services [ ]  Web Development**Accounting and Financial Services Information Technology** [ ]  Budgeting and Cost Controls [ ]  Information Systems Security and Controls[ ]  Computerized Accounting Systems Setups [ ]  IT Strategy and Planning[ ]  Profit Improvement Programs [ ]  Network Design and Implementation[ ]  Profitability Financial Analysis [ ]  Technology Business Solutions[ ]  Financial Feasibility Studies[ ]  Financial Projections and Modeling**E-Commerce Marketing** [ ]  Development and implementation of an [ ]  Advertising and Sales Promotion E-commerce strategy**[ ]** Marketing Plans [ ]  Market Research**Management**[ ]  Change Management [ ]  New Business Start-ups [ ]  Competitive Analysis [ ]  Project Evaluation and Management [ ]  Corporate Policies and Culture [ ]  Risk Management[ ]  Development or Reviews of Business Plans [ ]  Strategic and Long-term Planning[ ]  Feasibility Studies [ ]  Proposal Development and Review[ ]  Management Audits and Controls [ ]  Market Assessments[ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Notes:

Date of initial contact: \_\_\_\_\_\_\_\_\_\_ Time of initial contact: \_\_\_\_\_\_\_\_\_\_\_\_\_

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Follow-up Required:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 7. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 8. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_